

Minutes of the Annual General Meeting  
Of The Mayfield Memorial Charity (Reg no. 305280)  
Held in London House, Mayfield  
On Tuesday 25<sup>th</sup> June 2024 Commencing at 19:30 hrs

**Trustees Present**

Les Wicker (Chairman), Janna Todd (Treasurer), Tony Woodliffe (Charity correspondent), Brian O'Connor, Brian Pike, Shirley Holland, John Langfield.

**Apologies**

Ian Bruce, Chrissie Robinson

**Member(s) of public present**

Jo Woodlife

**Minutes of the last AGM held on 12<sup>th</sup> May 2022 having been circulated previously and also available on the MMH website were approved by those present and signed by the Chairman.**

**Matters arising**

There were no matters arising.

**Chairman's report**

Les Wicker thanked Janna Todd and other trustees for their continuing support. He reported that a public open consultation meeting would be held on July 7<sup>th</sup> at which plans for the new **Mayfield Community Centre** would be presented. Chris Lilly of the MFAPC has indicated that the MCC would not require the theatrical lighting system currently in storage owing to its antiquity, The trustees present agreed that it should be offered for sale and any cash raised added to the MMH cash reserves.

**Treasurer's report**

The accounts have been circulated.

The cost of utilities and insurance for 2023/24 were the highest items of expenditure. Although utilities consumption is basically nil, the standing charges have been increased.

I think the committee should consider terminating the telephone and broadband contract with Utility Warehouse. If the new hall is not built, the contracts would be taken over by the council anyway so there seems little point continuing with it.

The trustees agreed unanimously that the telephone and internet should be terminated ASAP. Les Wicker agreed to liaise with the MFAPC over the termination and disconnection of water, gas and electricity supplies.

The bank account balances as at 31 March 2024:

<b>Bank Account</b>	<b>£</b>
Santander Current A/C	1,154.98
Santander Deposit A/C	12,598.54
Yorkshire Building Society	38,43.37
Virgin Charity Deposit A/C	12,867.68
Metro	56,329.03
<b>TOTAL</b>	<b>86,793.60</b>

Since the year-end, the trustee insurance has been renewed for £241.28

Santander balances as at close of play today:

Current Account: £1,287.58

Deposit Account: £12,000.00

Other account balances unchanged therefore total funds are: **£86,327.6**

Shirley Holland proposed and Jo Woodliffe seconded that the financial report be accepted. All those present voted in favour.

Detailed accounts are attached to the end of these minutes.

### **Election of Trustees**

All Trustees, those present and absent from the meeting, agreed to continue their rôles.

Janna Todd informed the meeting that Parish Councillor Jo Eates would be acting as MFAPC representative between the MFAPC and the trustees.

### **Any other business**

None

The Chairman closed the meeting at 20:06hrs

**Date of next AGM – May 2025 TBC**

**Mayfield Memorial Hall and New Memorial Hall Accounts Year ending 31 March 2024 - Registered Charity No. 305280**

	2023/24 Expenditure £		2023/24 Income £
Cleaning	0.00	Bookings	40.00
Cleaning Materials	0.00	Licence Fees	0.00
Rates / Licences	165.13	Cleaner	0.00
Water	429.39	Water	56.11
Telephone	374.40	Telephone	9.00
Gas	389.62	Gas	0.00
Electricity	1,280.28	Electricity	622.79
Admin	0.00	Misc	150.00
Postage	0.00	Gift Aid	0.00
Insurance	495.47	Insurance	0.00
Membership Fees	172.80	Interest	351.74
Sale of Hall Fittings	0.00	Donations	0.00
Misc	0.00	Sale of Hall Fittings	336.86
Repairs/Maintenance	0.00	Utility Warehouse	183.09
Key Deposit	0.00	Key Deposits	0.00
	Sub total		Sub total
	<u>3,307.09</u>		<u>1,749.59</u>
MVC Costs		MVC 100 Club	
Account Charges		MVC Events	0.00
	Sub total	Other MVC Income	0.00
	<u>0.00</u>		Sub total
	<u>0.00</u>		<u>0.00</u>
	<b>TOTAL</b>		<b>TOTAL</b>
	<u><b>3,307.09</b></u>		<u><b>1,749.59</b></u>
<b>Excess income over expenditure</b>	<b>-1,557.50</b>		

**MAYFIELD MEMORIAL HALL AND NEW MEMORIAL HALL**  
**BALANCE SHEET YEAR ENDING 31 MARCH 2024**

	£		£
<b>Balance b/f @ 31.03.23</b>	<u><b>101,341.01</b></u>	<b>Fixed Assets</b>	
		Memorial Hall	12,989.91
		<b>Current Assets @ 31.03.24</b>	
		Santander Current A/C	1,154.98
		Santander Deposit A/C	12,598.54
		Yorkshire Building Society	3,843.37
		Virgin Charity Deposit A/C	12,867.68
		Metro	56,329.03
<b>Excess income over expenditure</b>	<b>-1,557.50</b>		
	<b>TOTAL</b>		<b>TOTAL</b>
	<u><b>99,783.51</b></u>		<u><b>99,783.51</b></u>

Cash reserves are held to cover expenditure on fixtures and fittings for a replacement hall.

Treasurer   
Date 01/06/2024